Responsibilities

- Develop and monitor policies and organizational goals in support of the Strategic Plan.
- Approve and monitor organizational programs and services.
- Assess the appointed officers’ performance in achieving of the stated plan.
- Provide fiduciary oversight of the organization’s overall fiscal operational management, investments, real property and resources.
- Represent ATypI, its activities, its membership, and its board and committees in a professional and respectful manner, adhering to non-disparagement policies, codes of conduct at conferences, on social media, etc., and in other professional settings.
- Communicate and promote ATypI’s mission and services within the community.

Expectations for Execution of Responsibilities

In order for the Board to fulfill its responsibilities, individual members are expected to accomplish the following:

- Develop and maintain a working knowledge of the organization and its programs.
- Develop and maintain a body of knowledge of relevant external trends in order to contribute fully to the thinking and discussion of current issues/topics.
- Participate in the Annual Conference hosted by the Atypi.
- Prepare for each Board meeting through review of materials sent in advance and formulation of questions and responses to issues in advance to ensure effective decision making as a governing body.
• Attend meetings on a regular basis. (there is one Board meeting at the time of ATypI’s yearly conference, the rest of them are generally online).
• Self-evaluate the Board’s overall performance annually.
• Respect and maintain confidentiality.
• Provide direct financial support by being current in membership.
• Respond promptly to requests for information or meeting setup.
• Identify, cultivate, and nominate potential Board members and aim to foster a culturally diverse Board.
• Avoid any conflicts of interest or promptly disclose in writing any conflict of which you are aware.
• Contribute to advancing Atypı in a minimum of one, and preferably more, of the following ways:
  . Serve as an ambassador and participate in advocacy efforts.
  . Participate in development/fundraising efforts.
  . A chair of a committee or task force.
  . Represent Atypı at community events of importance to its mission and visibility.
  . Participate in Atypı sponsored events.