

The Hong Kong Polytechnic University – School of Design
ATypl Hong Kong 2012 (October 10-14, 2012)
The Mira Hong Kong - Hotel Reservation Form

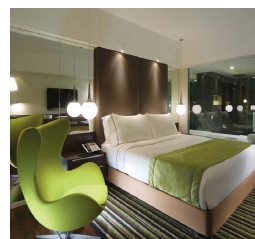
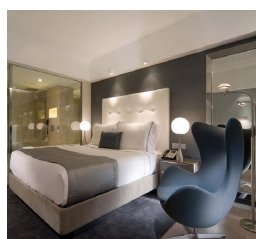
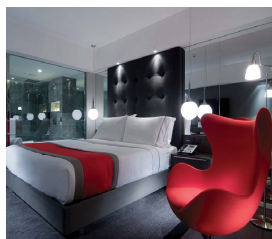
RECEIVER		SENDER	
Attention	Ms Jennifer Wong	Name	
Title	Sales Manager	Title	
Co. Name	The Mira Hong Kong	Co. Name	
Tel	852-2315-5641	Tel	
Fax	852-2369-0972	Fax	
E-mail	jennifer.wong@themirahotel.com	E-mail	
		Date	

Guest Name	<p>(1) Mr / Mrs / Ms / Prof / Dr (please delete inappropriate options)</p> <p>(Last) _____ (First) _____</p> <p>(2) Mr / Mrs / Ms / Prof / Dr (please delete inappropriate options)</p> <p>(Last) _____ (First) _____</p>
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In order to speed up the check in process, we would like to ask your assistance to fill up the following details for pre-registration.

Date of Birth		Passport No.	
Contract Telephone		Email Address	
Corresponding Address			
Check in Date		Check out Date	
Arrival flight (ETA)		Departure flight (ETD)	
No. of Room		Type of room preferred	City Room

Room Rate	<p>City Room</p> <p>October 9-12, 2012 (3 nights): HK\$1,650.00 (room only) / HK\$1,780.00 (with one buffet breakfast)</p> <p>October 12-14, 2012 (2 nights): HK\$2,200.00 (room only) / HK\$2,330.00 (with one buffet breakfast)</p> <p><i>**All rates are subject to 10% service charge per room per night</i></p> <p><input type="checkbox"/> Double-Bed <input type="checkbox"/> Twin-Bed</p> <p><u>Privileges</u></p> <ul style="list-style-type: none"> ➤ Use of My Mobile - Mobile phone clones with your room phone ➤ Choice of wired or wireless Internet connectivity ➤ Choice of a range of different pillows ➤ Choice of newspaper ➤ Use of gym, sauna and swimming pool ➤ Welcome amenity ➤ Local telephone calls
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Special Notes	We are very pleased to announce that in support of a cleaner, healthier lifestyle, The Mira Hong Kong has officially become an entirely smoke-free hotel, as of February 9, 2011 . Nonetheless, the al fresco terrace garden, Vibes, is being appointed as the designated smoking area as an alternative.
Hotel Check in/Out Time	Hotel rooms are available to check in after 2PM. We recommend you to reserve room from the previous night with one night room charge if arrival before 2PM in order to have ready room upon arrival. <input type="checkbox"/> Yes, I agree to pay for additional night Check-out time: 12 noon

Transportation Arrangement

Mercedes Benz limousine at HK\$750 per car per trip and is able to accommodate up to 3 passengers plus 3 standard suitcases

A 7 seats Van at HK\$800 per car per trip and is able to accommodate up to 5 passengers plus 5 standard suitcases

** Advance reservation is required and please provide us your arrival flight details and credit card number with expiry date in order to confirm car arrangement.

Terms and Conditions:-

Cancellation notice is required to be made at least 2 hours prior to the scheduled pick-up time. Otherwise, full charge for limousine service will be applied as well as in the event of no show.

Hotel Airport Counter:-

Please take exit B at the arrival hall after clearing customs and contact our Airport Representative at "The Mira Airport Service Counter" which is located B09 for transportation arrangement.

Guarantee Arrival

Name of card holder		Credit card no.	
Credit card type	<input type="checkbox"/> American Express <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> JCB <input type="checkbox"/> Diner Club	Expiry date (dd/mm/yy)	

Once reservation has been guaranteed by provided credit card, you agreed to be responsible for the first night room rental plus 10% service charge in the event of no show or cancellation. Cancellations or amendments must be noticed **72 hours** prior to arrival.

Reservation Deadline / Reservation is on first-come-first-serve basis

Please complete this reservation form and return to our Customer Relationship Manager, Ms Jennifer Wong via fax 852 2369 0972 or email to jennifer.wong@themirahotel.com **on or before September 10, 2012 (Monday)**.

Confirmation by The Mira Hong Kong

Confirmation No# : _____

Confirmed by: _____

Date: _____